



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

**AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.**

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**WHEREAS**, Sec. 76 of Republic Act No. 7160 otherwise known as the Local Government Code of 1991 provides that, every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission;

**WHEREAS**, Sec. 77 of the same code provides that, the Chief Executive of every local government unit shall be responsible for human resources and development in his unit and shall take all personnel action in accordance with the Constitutional provisions on civil service, pertinent laws, and rules and regulation thereon, including such policies, guidelines and standards as the Civil Service Commission may establish;

**WHEREAS**, currently the City Government of Pasig has a numerous number of employees who already serve the City Government for more than 20 years, however, they are still under casual status of appointment which security of tenure is not guaranteed;

**WHEREAS**, in exchange for the years of loyalty and service they have rendered in the City Government of Pasig and for humane consideration, it is now the appropriate time to give them a reward that may help to boost their morale and as a result will make them more efficient and effective government employee.

**NOW, THEREFORE, BE IT ORDAINED**, by the Sangguniang Panlungsod in session duly assembled hereby enact:

**Section 1.** This Ordinance shall be known as "An Ordinance Creating Permanent Positions for Various Offices in the City Government of Pasig"

**Section 2.** To provide security of tenure to government employees who have been in the service, under casual status of appointment, in the City Government of Pasig for 20 years or more.

**Section 3.** The functions and duties of the proposed positions have been continuously performed by the personnel holding the present positions.

**Section 4. CREATION.** The following permanent positions are hereby created in the offices stated herein:



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 2-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**DEPARTMENTS**

**OFFICE OF THE MAYOR (PASIG HOUSING REGULATORY UNIT)**

Number of Items	Position Title	Salary Grade
2	Administrative Aide VI (Labor Forman)	SG 6

**OFFICE OF THE MAYOR (BARANGAY COMPUTER LITERACY PROGRAM)**

Number of Items	Position Title	Salary Grade
4	Administrative Aide IV (Reproduction Machine Operator II)	SG 4

**OFFICE OF THE MAYOR (CITY LEGAL OFFICE)**

Number of Items	Position Title	Salary Grade
2	Administrative Aide IV (Bookbinder II)	SG 4

**OFFICE OF THE MAYOR (DISASTER RISK REDUCTION AND MANAGEMENT OFFICE)**

Number of Items	Position Title	Salary Grade
1	Administrative Aide V (Instrument Man)	SG 5
1	Administrative Aide IV (CEO I)	SG 4
3	Administrative Aide IV (Driver II)	SG 4

**OFFICE OF THE MAYOR (GREEN HEALTH CARD)**

Number of Items	Position Title	Salary Grade
1	Administrative Aide IV (Bookbinder II)	SG 4

**OFFICE OF THE MAYOR (TANGHALANG PASIGUENOS)**

Number of Items	Position Title	Salary Grade
1	Administrative Aide IV (RMO II)	SG 4
1	Administrative Aide IV (Metro Aide II)	SG 4

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Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 3-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

OFFICE OF THE MAYOR(MANGGAHAN ANEX)		
Number of Items	Position Title	Salary Grade
2	Administrative Aide VI (Utility Foreman)	SG 6
OFFICE OF THE MAYOR(LIVELIHOOD OFFICE)		
Number of Items	Position Title	Salary Grade
1	Administrative Aide IV (CEO I)	SG 4
OFFICE OF THE MAYOR (CANVASSING OFFICE)		
Number of Items	Position Title	Salary Grade
1	Administrative Aide IV (RMO II)	SG 4
OFFICE OF THE MAYOR (OFFICE OF PUBLIC SECURITY)		
Number of Items	Position Title	Salary Grade
2	Administrative Aide VI (Utility Foreman )	SG 6
3	Security Guard II	SG 5
1	Administrative Aide IV (Reproduction Machine Operator II)	SG 4
2	Administrative Aide IV (Bookbinder II)	SG 4
OFFICE OF THE MAYOR (ACTION LINE)		
Number of Items	Position Title	Salary Grade
1	Security Guard II	SG 5
1	Administrative Aide IV (Reproduction Machine Operator II)	SG 4
OFFICE OF THE MAYOR		
Number of Items	Position Title	Salary Grade
1	Administrative Aide IV (Bookbinder II)	SG 4
1	Administrative Aide III(Driver I)	SG 3
OFFICE OF THE MAYOR (PASIG SPORT CENTER)		
2	Administrative Aide IV (Storekeeper I)	SG 4

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 - Middle: [Signature]  
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Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 4-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

OFFICE OF THE MAYOR (RAINFOREST ADVENTURE EXPERIENCE PARK)		
Number of Items	Position Title	Salary Grade
1	Administrative Aide IV (Park Attendant II)	SG 4
1	Administrative Aide VI (Park Attendant III)	SG 6
CITY ADMINISTRATOR'S OFFICE		
Number of Items	Position Title	Salary Grade
1	Administrative Aide IV (Bookbinder II)	SG 4
HUMAN RESOURCE DEVELOPMENT OFFICE		
Number of Items	Position Title	Salary Grade
2	Administrative Aide IV (Bookbinder II)	SG 4
1	Administrative Aide III (Utility Worker II)	SG 3
GENERAL SERVICES OFFICE		
Number of Items	Position Title	Salary Grade
8	Administrative Aide VI (Utility Foreman)	SG 6
4	Administrative Aide V (Instrument man)	SG 5
11	Administrative Aide V (Carpenter II)	SG 5
1	Administrative Aide IV (Bookbinder II)	SG 4
3	Administrative Aide IV (Driver II)	SG 4
53	Administrative Aide IV ( Metro Aide II)	SG 4
1	Administrative Aide III (Laborer II)	SG 3
58	Administrative Aide IV ( Metro Aide II) -SEF	SG 4
CITY PLANNING AND DEVELOPMENT OFFICE		
Number of Items	Position Title	Salary Grade
1	Administrative Aide IV (Bookbinder II)	SG 4



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page5-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

CITY CIVIL REGISTRY		
Number of Items	Position Title	Salary Grade
1	Administrative Assistant I (Reproduction Machine Operator III)	SG 7
5	Administrative Aide VI (Utility Foreman)	SG 6
4	Administrative Aide IV (Bookbinder II)	SG 4
BUSINESS PERMIT AND LICENSE OFFICE		
Number of Items	Position Title	Salary Grade
2	Administrative Assistant I (Reproduction Machine Operator III)	SG 7
2	Administrative Aide VI (Clerk III)	SG 6
7	Administrative Aide V (Audio-Visual Equipment Operator II)	SG 5
2	Administrative Aide IV (Reproduction Machine Operator II)	SG 4
2	Administrative Aide IV (Bookbinder II)	SG 4
OFFICE OF THE CITY TREASURY		
Number of Items	Position Title	Salary Grade
3	Administrative Assistant I (Reproduction Machine Operator III)	SG 7
1	Administrative Aide VI (CEO II)	SG 6
9	Administrative Aide V (Audio-Visual Equipment Operator II)	SG 5
4	Administrative Aide IV (Reproduction Machine Operator II)	SG 4
2	Administrative Aide IV (Bookbinder II)	SG 4
1	Administrative Aide III (Utility Worker II)	SG 3
OFFICE OF THE CITY ASSESSOR		
Number of Items	Position Title	Salary Grade
2	Administrative Assistant I (Reproduction Machine Operator III)	SG 7
3	Administrative Aide V (Audio-Visual Equipment Operator II)	SG 5



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 6-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

CITY BUDGET OFFICE		
Number of Items	Position Title	Salary Grade
1	Administrative Aide V (Audio-Visual Equipment Operator II)	SG 5
1	Administrative Aide IV (Bookbinder II)	SG 4
CITY ACCOUNTING OFFICE		
Number of Items	Position Title	Salary Grade
4	Administrative Aide IV (Bookbinder II)	SG 4
PASIG CITY LIBRARY		
Number of Items	Position Title	Salary Grade
2	Administrative Assistant I (Reproduction Machine Operator III)	SG 7
1	Administrative Aide VI (Utility Foreman)	SG 6
1	Administrative Aide V (Audi-Visual Equipment Operator II)	SG 5
3	Administrative Aide IV (Bookbinder II)	SG 4
BAHAY KALINGA		
Number of Items	Position Title	Salary Grade
1	Administrative Aide IV (Reproduction Machine Operator II)	SG 4
PASIG CITY MUSEUM		
Number of Items	Position Title	Salary Grade
1	Administrative Aide (Bookbinder II)	SG 4
PASIG EMPLOYMENT SERVICE OFFICE		
Number of Items	Position Title	Salary Grade
1	Administrative Aide IV (Reproduction Machine Operator II)	SG 4
PUBLIC INFORMATION OFFICE		
Number of Items	Position Title	Salary Grade
1	Administrative Aide IV (Reproduction Machine Operator II)	SG 4



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 7-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

CITY HEALTH DEPARTMENT		
Number of Items	Position Title	Salary Grade
1	Administrative Aide VI (Utility Foreman)	SG 6
3	Administrative Aide VI (Pound keeper III)	SG 6
4	Nursing Attendant I	SG 4
6	Barangay Health Aide	SG 4
1	Dental Aide	SG 4
PASIG CITY GENERAL HOSPITAL		
Number of Items	Position Title	Salary Grade
1	Pharmacist I	SG 11
2	Administrative Aide VI (Utility Foreman)	SG 6
1	Administrative Aide IV (Driver II)	SG 4
2	Laboratory Aide II	SG 4
1	Administrative Aide III (Utility worker II)	SG 3
1	Administrative Aide IV (RMO II)	SG 4
3	Administrative Aide IV (Bookbinder II)	SG 4
1	Administrative Aide IV (Storekeeper I)	SG 4
CITY ENVIRONMENT AND NATURAL RESOURCES OFFICE		
Number of Items	Position Title	Salary Grade
2	Administrative Aide IV (Metro Aide II)	SG 4
TRICYCLE OPERATION REGULATORY OFFICE		
Number of Items	Position Title	Salary Grade
2	Administrative Aide IV (Reproduction Machine Operator II)	SG 4
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT		
Number of Items	Position Title	Salary Grade
4	Social Welfare Aide	SG 4



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 8-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

PASIG CITY INSTITUTE OF SCIENCE & TECHNOLOGY		
Number of Items	Position Title	Salary Grade
1	Administrative Aide VI (Utility Foreman)	SG 6
PUBLIC MARKET ADMINISTRATION		
Number of Items	Position Title	Salary Grade
2	Administrative Aide VI (Utility Foreman)	SG 6
3	Administrative Aide V (Carpenter II)	SG 5
21	Administrative Aide IV (Metro Aide II)	SG 4
ENGINEERING OFFICE		
Number of Items	Position Title	Salary Grade
5	Administrative Aide VI (Utility Foreman)	SG 6
3	Administrative Assistant I (Reproduction Machine Operator III)	SG 7
6	Administrative Aide V (Instrument man)	SG 5
36	Engineering Aide	SG 4
TRAFFIC AND PARKING MANAGEMENT OFFICE		
Number of Items	Position Title	Salary Grade
1	Administrative Assistant I (Reproduction Machine Operator III)	SG 7
2	Administrative Aide IV (Bookbinder II)	SG 4
1	Administrative Aide III (Utility Worker II)	SG 3

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Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 9-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**OFFICE OF THE MAYOR (PASIG HOUSING REGULATORY UNIT)**

(2) Administrative Aide VI (Labor Foreman) /S.G. 6 – P14,847.00/mo.

Effective January 1 to December 31, 2020

SALARY	PhP14,847.00 x 2 x 12 mos.	=	356,328.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	29,694.00 x 2	=	59,388.00
LRIC	21,379.68 x 2	=	42,759.36
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	222.705 x 2 x 12 mos.	=	5,344.92
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	34,847.00 x 2	=	69,694.00

**OFFICE OF THE MAYOR (BARANGAY COMPUTER LITERACY PROGRAM)**

(4) Administrative Aide IV (RMO II) /S.G. 4 – P13,214.00.00/mo.

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 4 x 12 mos.	=	634,272.00
PERA	2,000.00 x 4 x 12 mos.	=	96,000.00
CLOTHING ALLOWANCE	6,000.00 x 4	=	24,000.00
CASH GIFT	5,000.00 x 4	=	20,000.00
YEAR END BONUS	26,428.00 x 4	=	105,712.00
LRIC	19,028.16 x 4	=	76,112.64
Pag-ibig	100.00 x 4 x 12 mos.	=	4,800.00
PHILHEALTH	198.21 x 4 x 12 mos.	=	9,514.08
ECC	100.00 x 4 x 12 mos.	=	4,800.00
OTHER PER.	33,214.00 x 4	=	132,856.00

**OFFICE OF THE MAYOR (LEGAL OFFICE)**

(2) Administrative Aide IV (Bookbinder II) /S.G. 4 – P13,214.00.00/mo.

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 2 x 12 mos.	=	317,136.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	26,428.00 x 2	=	52,856.00
LRIC	19,028.16 x 2	=	38,056.32
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	198.21 x 2 x 12 mos.	=	4,757.04
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	33,214.00 x 2	=	66,428.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 10-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**OFFICE OF THE MAYOR (PASIG DISASTER RISK REDUCTION MANAGEMENT OFFICE)**

(1) Administrative Aide IV (CEO I) /S.G. 4 – P13,214.00.00/mo. Effective January 1 to December 31, 2020			
SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1 x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

(3) Administrative Aide IV (Driver II) /S.G. 4 – P13,214.00.00/mo. Effective January 1 to December 31, 2020			
SALARY	PhP13,214.00 x 3 x 12 mos.	=	515,346.00
PERA	2,000.00 x 3 x 12 mos.	=	72,000.00
CLOTHING ALLOWANCE	6,000.00 x 3	=	18,000.00
HAZARD	12,000.00 x 3	=	36,000.00
CASH GIFT	5,000.00 x 3	=	15,000.00
YEAR END BONUS	26,428.00 x 3	=	79,284.00
LRIC	19,028.16 x 3	=	57,084.48
Pag-ibig	100.00 x 3 x 12 mos.	=	3,600.00
PHILHEALTH	198.21 x 3 x 12 mos.	=	7,135.56
ECC	100.00 x 3 x 12 mos.	=	3,600.00
OTHER PER.	33,214.00 x 3	=	99,642.00

(1) Administrative Aide V (Instrument Man) /S.G. 5 – P14,007.00/mo. Effective January 1 to December 31, 2020			
ADMINASALARY	PhP14,007.00 x 1 x 12 mos.	=	168,084.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	28,014.00.00 x 1	=	28,014.00
LRIC	20,170.08 x 1	=	20,170.08
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	210.105 x 1 x 12 mos.	=	2,521.26
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	34,007.00 x 1	=	34,007.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 11-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**OFFICE OF THE MAYOR (GREEN HEALTH CARD)**

(1) Administrative Aide IV (Bookbinder II) /S.G. 4 – P13,214.00.00/mo.			
Effective January 1 to December 31, 2020			
SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

**OFFICE OF THE MAYOR (TANGHALANG PASIGUENOS)**

(1) Administrative Aide IV (RMO II) /S.G. 4 – P13,214.00.00/mo.			
Effective January 1 to December 31, 2020			
SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

(1) Administrative Aide IV (Metro Aide II) /S.G. 4 – P13,214.00.00/mo.			
Effective January 1 to December 31, 2020			
SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 12-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**OFFICE OF THE MAYOR (MANGGAHAN ANEX)**

<b>(2) Administrative Aide VI (Utility Foreman) /S.G. 6 – P14,847.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP14,847.00 x 2 x 12 mos.	=	356,328.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	29,694.00 x 2	=	59,388.00
LRIC	21,379.68x2	=	42,759.36
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	222.705x 2 x 12 mos.	=	5,344.92
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	34,847.00 x 2	=	69,694.00

**OFFICE OF THE MAYOR (LIVELIHOOD OFFICE)**

<b>(1) Administrative Aide IV (CEO I) /S.G. 4 – P13,214.00.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

**OFFICE OF THE MAYOR (CANVASSING OFFICE)**

<b>(1) Administrative Aide IV (RMO II) /S.G. 4 – P13,214.00.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 13-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**OFFICE OF THE MAYOR (ACTION LINE)**

<b>(1) Administrative Aide IV (RMO II)/S.G. 4 – P13,214.00.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
HAZARD	12,000.00 x 1	=	12,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1 x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

<b>(1) SECURITY GUARD II /S.G. 5 – P14,007.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP14,007.00 x 1 x 12 mos.	=	168,084.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
HAZARD	12,000.00 x 1	=	12,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	28,014.00.00 x 1	=	28,014.00
LRIC	20,170.08 x 1	=	20,170.08
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	210.105 x 1 x 12 mos.	=	2,521.26
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	34,007.00 x 1	=	34,007.00

**OFFICE OF THE MAYOR**

<b>(1) Administrative Aide IV (BOOKBINDER II)/S.G. 4 – P13,214.00.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1 x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

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Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 14-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

<b>(1) Administrative Aide III (Driver I) /S.G. 3 – P12,466.00.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP12,466.00 x 1 x 12 mos.	=	149,592.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	24,932.00 x 1	=	24,932.00
LRIC	17,951.04 x 1	=	17,951.04
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	186.99 x 1 x 12 mos.	=	2,243.88
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	32,466.00 x 1	=	32,466.00

**OFFICE OF THE MAYOR (OFFICE OF PUBLIC SAFETY)**

<b>(1) Administrative Aide IV (RMO II)/S.G. 4 – P13,214.00.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP13,214.00 x1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
HAZARD	24,000 x 1	=	24,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1 x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

<b>(2) Administrative Aide IV (Bookbinder II) /S.G. 4 – P13,214.00.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP13,214.00 x2 x 12 mos.	=	317,136.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
HAZARD	24,000 x 2	=	48,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	26,428.00 x 2	=	52,856.00
LRIC	19,028.16 x 2	=	38,056.32
Pag-ibig	100.00 x2 x 12 mos.	=	2,400.00
PHILHEALTH	198.21 x 2 x 12 mos.	=	4,757.04
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	33,214.00 x 2	=	66,428.00



Republic of the Philippines  
**SANGGUNIANG PANGLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 15-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(3) SECURITY GUARD II / S.G. 5 – P14,007.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,007.00 x3 x 12 mos.	=	504,252.00
PERA	2,000.00 x 3 x 12 mos.	=	72,000.00
CLOTHING ALLOWANCE	6,000.00 x 3	=	18,000.00
HAZARD	24,000.00 x 3	=	72,000.00
CASH GIFT	5,000.00 x 3	=	15,000.00
YEAR END BONUS	28,014.00.00 x 3	=	84,042.00
LRIC	20,170.08 x 3	=	60,510.24
Pag-ibig	100.00 x 3 x 12 mos.	=	3,600.00
PHILHEALTH	210.105 x 3 x 12 mos.	=	7,563.78,
ECC	100.00 x 3 x 12 mos.	=	3,600.00
OTHER PER.	34,007.00 x 3	=	102,021.00

**(2) Administrative Aide VI (Utility Foreman) /S.G. 6 – P14,847.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,847.00 x2 x 12 mos.	=	356,328.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
HAZARD	24,000.00 x 2	=	48,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	29,694.00 x 2	=	59,388.00
LRIC	21,379.68 x 2	=	42,759.36
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	222.705 x 2 x 12 mos.	=	5,344.92
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	34,847.00 x 2	=	69,694.00

**OFFICE OF THE MAYOR(RAINFOREST)**

**(1) Administrative Aide IV (Park Attendant II)/S.G. 4 – P13,214.00.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 16-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(1) Administrative Aide VI(Park Attendant III) / S.G. 6 – P14,847.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP14,007.00 x 1 x 12 mos.	=	178,164.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	28,014.00.00 x 1	=	29,694.00
LRIC	20,170.08 x 1	=	21,379.68
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	210.105 x 1 x 12 mos.	=	2,672.46
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	34,007.00 x 1	=	34,847.00

**OFFICE OF THE MAYOR - PASIG SPORT CENTER**

**(2) Administrative Aide IV (STORE KEEPER I) /S.G. 4 – P13,214.00.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP13,214.00 x 2 x 12 mos.	=	317,136.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	26,428.00 x 2	=	52,856.00
LRIC	19,028.16 x 2	=	38,056.32
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	198.21 x 2 x 12 mos.	=	4,757.04
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	33,214.00 x 2	=	66,428.00

**GRAND TOTAL = Php10,500,118.46**

**CITY ADMINISTRATOR'S OFFICE**

**(1) Administrative Aide IV (Bookbinder II)/S.G. 4 – P13,214.00.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

**GRAND TOTAL = Php277,016.68**





Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 17-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**HUMAN RESOURCE DEVELOPMENT OFFICE**

**(1) Administrative Aide III (Utility Worker II) /S.G. 3 – P12,466.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP12,466.00 x1 x 12 mos.	=	149,592.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	24,932.00 x 1	=	24,932.00
LRIC	17,951.04 x 1	=	17,951.04
Pag-ibig	100.00 x1 x 12 mos.	=	1,200.00
PHILHEALTH	186.99x 1 x 12 mos.	=	2,243.88
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	32,466.00 x 1	=	32,466.00

**(2) Administrative Aide IV (Bookbinder II)/S.G. 4 – P13,214.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP13,214.00 x2 x 12 mos.	=	317,136.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	26,428.00 x 2	=	52,856.00
LRIC	19,028.16 x 2	=	38,056.32
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	198.21 x 2 x 12 mos.	=	4,757.04
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	33,214.00 x 2	=	66,428.00

**GRAND TOTAL = Php818,618.28**

**GSO**

**(1) Administrative Aide III (Laborer II)/S.G. 3 – P12,466.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP12,466.00 x 1 x 12 mos.	=	149,592.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
HAZARD	12,000.00 x 1	=	12,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	24,932.00 x 1	=	24,932.00
LRIC	17,951.04 x 1	=	17,951.04
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	186.99 x 1 x 12 mos.	=	2,243.88
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	32,466.00 x 1	=	32,466.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 18-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(53) Administrative Aide IV (Metro Aide II)/S.G. 4 – P13,214.00.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP13,214.00 x 53 x 12 mos.	=	8,404,104.00
PERA	2,000.00 x 53 x 12 mos.	=	1,272,000.00
CLOTHING ALLOWANCE	6,000.00 x 53	=	318,000.00
HAZARD	12,000.00 x 53	=	636,000.00
CASH GIFT	5,000.00 x 53	=	265,000.00
YEAR END BONUS	26,428.00 x 53	=	1,400,684.00
LRIC	19,028.16 x 53	=	1,008,492.48
Pag-ibig	100.00 x 53 x 12 mos.	=	63,600.00
PHILHEALTH	198.21 x 53 x 12 mos.	=	126,061.56
ECC	100.00 x 53 x 12 mos.	=	63,600.00
OTHER PER.	33,214.00 x 53	=	1,760,342.00

**(1) Administrative Aide IV (Bookbinder II) /S.G. 4 – P13,214.00.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
HAZARD	12,000.00 x 1	=	12,000.00
CASH GIFT	5,000.00 x 1	=	265,000.00
YEAR END BONUS	26,428.00 x 1	=	5,000.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1 x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

**(3) Administrative Aide IV (Driver II) /S.G. 4 – P13,214.00.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP13,214.00 x3 x 12 mos.	=	515,346.00
PERA	2,000.00 x 3 x 12 mos.	=	72,000.00
CLOTHING ALLOWANCE	6,000.00 x 3	=	18,000.00
HAZARD	12,000.00 x 3	=	36,000.00
CASH GIFT	5,000.00 x 3	=	15,000.00
YEAR END BONUS	26,428.00 x 3	=	79,284.00
LRIC	19,028.16 x 3	=	57,084.48
Pag-ibig	100.00 x3 x 12 mos.	=	3,600.00
PHILHEALTH	198.21 x 3 x 12 mos.	=	7,135.56
ECC	100.00 x 3 x 12 mos.	=	3,600.00
OTHER PER.	33,214.00 x 3	=	99,642.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 19-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(11) Administrative Aide V (Carpenter II) / S.G. 5 – P14,007.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,007.00 x11 x 12 mos.	=	1,848,924.00
PERA	2,000.00 x 11 x 12 mos.	=	264,000.00
CLOTHING ALLOWANCE	6,000.00 x 11	=	66,000.00
HAZARD	12,000.00 x 11	=	132,000.00
CASH GIFT	5,000.00 x11	=	55,000.00
YEAR END BONUS	28,014.00 x 11	=	308,154.00
LRIC	20,170.08 x 11	=	221,870.88
Pag-ibig	100.00 x 11 x 12 mos.	=	13,200.00
PHILHEALTH	210.105 x 11 x 12 mos.	=	27,733.86
ECC	100.00 x 11 x 12 mos.	=	13,200.00
OTHER PER.	34,007.00 x 11	=	374,077.00

**(4) Administrative Aide V (Instrument Man) / S.G. 5 – P14,007.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,007.00 x4 x 12 mos.	=	672,336.00
PERA	2,000.00 x 4 x 12 mos.	=	96,000.00
CLOTHING ALLOWANCE	6,000.00 x 4	=	24,000.00
HAZARD	12,000.00 x 4	=	48,000.00
CASH GIFT	5,000.00 x4	=	20,000.00
YEAR END BONUS	28,014.00 x 4	=	112,056.00
LRIC	20,170.08 x 4	=	80,680.32
Pag-ibig	100.00 x 4 x 12 mos.	=	4,800.00
PHILHEALTH	210.105 x 4 x 12 mos.	=	10,085.04
ECC	100.00 x 4 x 12 mos.	=	4,800.00
OTHER PER.	34,007.00 x 4	=	136,028.00

**(8) Administrative Aide VI (Utility Foreman) /S.G. 6 – P14,847.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,847.00 x8 x 12 mos.	=	1,425,312.00
PERA	2,000.00 x 8 x 12 mos.	=	192,000.00
CLOTHING ALLOWANCE	6,000.00 x 8	=	48,000.00
HAZARD	12,000.00 x 8	=	96,000.00
CASH GIFT	5,000.00 x 8	=	40,000.00
YEAR END BONUS	29,694.00 x 8	=	237,552.00
LRIC	21,379.68 x 8	=	171,037.44
Pag-ibig	100.00 x 8 x 12 mos.	=	9,600.00
PHILHEALTH	222.705 x 8 x 12 mos.	=	21,379.68
ECC	100.00 x 8 x 12 mos.	=	9,600.00
OTHER PER.	34,847.00 x 8	=	278,776.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 20

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(58) Administrative Aide IV (METRO AIDE II)-SEF/S.G. 4 – P13,214.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP13,214.00 x 58 x 12 mos.	=	9,196,944.00
PERA	2,000.00 x 58 x 12 mos.	=	1,392,000.00
CLOTHING ALLOWANCE	6,000.00 x 58	=	348,000.00
CASH GIFT	5,000.00 x 58	=	290,000.00
YEAR END BONUS	26,428.00 x 58	=	1,532,824.00
LRIC	19,028.16 x 58	=	1,103,633.28
Pag-ibig	100.00 x 58 x 12 mos.	=	69,600.00
PHILHEALTH	198.21 x 58 x 12 mos.	=	137,954.16
ECC	100.00 x 58 x 12 mos.	=	69,600.00
OTHER PER.	33,214.00 x 58	=	1,926,412.00

**GRAND TOTAL = Php 39,879,705.34**

**CITY PLANNING OFFICE**

**(1) Administrative Aide IV (Bookbinder II)/S.G. 4 – P13,214.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1 x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

**GRAND TOTAL = Php277,016.68**

**CITY CIVIL REGISTRY**

**(4) Administrative Aide IV (Bookbinder II) /S.G. 4 – P13,214.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP13,214.00 x 4 x 12 mos.	=	634,272.00
PERA	2,000.00 x 4 x 12 mos.	=	96,000.00
CLOTHING ALLOWANCE	6,000.00 x 4	=	24,000.00
CASH GIFT	5,000.00 x 4	=	20,000.00
YEAR END BONUS	26,428.00 x 4	=	105,712.00
LRIC	19,028.16 x 4	=	76,112.64
Pag-ibig	100.00 x 4 x 12 mos.	=	4,800.00
PHILHEALTH	198.21 x 4 x 12 mos.	=	9,514.08
ECC	100.00 x 4 x 12 mos.	=	4,800.00
OTHER PER.	33,214.00 x 4	=	132,856.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 21

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(5) Administrative Aide VI (UTILITY FOREMAN) / S.G. 6 – P14,847.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,847.00 x 5 x 12 mos.	=	890,820.00
PERA	2,000.00 x 5 x 12 mos.	=	120,000.00
CLOTHING ALLOWANCE	6,000.00 x 5	=	30,000.00
CASH GIFT	5,000.00 x 5	=	25,000.00
YEAR END BONUS	14,827.00 x 5	=	148,470.00
LRIC	21319.68 x 5	=	106,898.40
Pag-ibig	100.00 x 5 x 12 mos.	=	6,000.00
PHILHEALTH	210.105 x 5 x 12 mos.	=	13,362.30
ECC	100.00 x 5 x 12 mos.	=	6,000.00
OTHER PER.	34,007.00 x 5	=	174,235.00

**(1) Administrative Assistant I(RMO III) / S.G. 7 – P15,738.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP15,738.00 x 1 x 12 mos.	=	188,856.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	31,476.00 x 1	=	31,476.00
LRIC	22,662.72 x 1	=	22,662.72
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	236.07 x 1 x 12 mos.	=	2,832.84
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	35,738.00 x 1	=	35,738.00

**GRAND TOTAL = Php 2,497,817.98**

**BPLO**

**(2) Administrative Aide IV (Bookbinder II)/S.G. 4 – P13,214.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 2 x 12 mos.	=	317,136.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	26,428.00 x 2	=	52,856.00
LRIC	19,028.16 x 2	=	38,056.32
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	198.21 x 2 x 12 mos.	=	4,757.04
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	33,214.00 x 2	=	66,428.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 22-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(2) Administrative Aide IV (RMO II) /S.G. 4 – P13,214.00.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP13,214.00 x2 x 12 mos.	=	317,136.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	26,428.00 x 2	=	52,856.00
LRIC	19,028.16 x 2	=	38,056.32
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	198.21 x 2 x 12 mos.	=	4,757.04
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	33,214.00 x 2	=	66,428.00

**(7) Administrative Aide V (Audio-Visual Equipment Operator II) / S.G. 5 – P14,007.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP14,007.00 x 7 x 12 mos.	=	1,176,588.00
PERA	2,000.00 x 7 x 12 mos.	=	168,000.00
CLOTHING ALLOWANCE	6,000.00 x 7	=	42,000.00
CASH GIFT	5,000.00 x 7	=	35,000.00
YEAR END BONUS	28,014.00.00 x 7	=	196,098.00
LRIC	20,170.08 x 7	=	141,190.56
Pag-ibig	100.00 x 7 x 12 mos.	=	8,400.00
PHILHEALTH	210.105 x 7 x 12 mos.	=	17,648.82
ECC	100.00 x 7 x 12 mos.	=	8,400.00
OTHER PER.	34,007.00 x 7	=	238,049.00

**(2) Administrative Aide VI (Clerk III) /S.G. 6 – P14,847.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP14,847.00 x 2 x 12 mos.	=	356,328.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	29,694.00 x 2	=	59,388.00
LRIC	21,379.68 x 2	=	42,759.36
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	222.705 x 2 x 12 mos.	=	5,344.92
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	34,847.00 x 2	=	69,694.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 23-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(2) Administrative Assistant I(RMO III) / S.G. 7 – P15,738.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP15,738.00 x2 x 12 mos.	=	377,712.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x2	=	10,000.00
YEAR END BONUS	31,476.00 x 2	=	62,952.00
LRIC	22,662.72 x 2	=	45,325.44
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	236.07 x 2 x 12 mos.	=	5,665.68
ECC	100.00 x 2x 12 mos.	=	2,400.00
OTHER PER.	35,738.00 x 2	=	71,476.00

**GRAND TOTAL = Php4,385,686.50**

**CITY TREASURER'S OFFICE**

**(1) Administrative Aide III (Utility Worker II)/S.G. 3 – P12,466.00.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP12,466.00 x 1 x 12 mos.	=	149,592.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	24,932.00 x 1	=	24,932.00
LRIC	17,951.04 x 1	=	17,951.04
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	186.99 x 1 x 12 mos.	=	2,243.88
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	32,466.00 x 1	=	32,466.00

**(2) Administrative Aide IV (Bookbinder II) /S.G. 4 – P13,214.00.00/mo.**

**Effective January 1 to December 31, 2020**

SALARY	PhP13,214.00 x 2 x 12 mos.	=	317,136.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	26,428.00 x 2	=	52,856.00
LRIC	19,028.16 x 2	=	38,056.32
Pag-ibig	100.00 x2 x 12 mos.	=	2,400.00
PHILHEALTH	198.21 x 2 x 12 mos.	=	4,757.04
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	33,214.00 x 2	=	66,428.00



Republic of the Philippines  
**SANGGUNIANG PANGLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 24-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(4) Administrative Aide IV (RMO II) /S.G. 4 – P13,214.00.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 4 x 12 mos.	=	634,272.00
PERA	2,000.00 x 4 x 12 mos.	=	96,000.00
CLOTHING ALLOWANCE	6,000.00 x 4	=	24,000.00
CASH GIFT	5,000.00 x 4	=	20,000.00
YEAR END BONUS	26,428.00 x 4	=	105,712.00
LRIC	19,028.16 x 4	=	76,112.64
Pag-ibig	100.00 x 4 x 12 mos.	=	4,800.00
PHILHEALTH	198.21 x 4 x 12 mos.	=	9,514.08
ECC	100.00 x 4 x 12 mos.	=	4,800.00
OTHER PER.	33,214.00 x 4	=	132,856.00

**(9) Administrative Aide V (Audio-Visual Equipment Operator II) / S.G. 5 – P14,007.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,007.00 x 9 x 12 mos.	=	1,512,756.00
PERA	2,000.00 x 9 x 12 mos.	=	216,000.00
CLOTHING ALLOWANCE	6,000.00 x 9	=	54,000.00
CASH GIFT	5,000.00 x 9	=	45,000.00
YEAR END BONUS	28,014.00.00 x 9	=	252,126.00
LRIC	20,170.08 x 9	=	181,530.72
Pag-ibig	100.00 x 9 x 12 mos.	=	10,800.00
PHILHEALTH	210.105 x 9 x 12 mos.	=	22,691.34
ECC	100.00 x 9 x 12 mos.	=	10,800.00
OTHER PER.	34,007.00 x 9	=	306,063.00

**(1) Administrative Aide VI (CEO II) /S.G. 6 – P14,847.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,847.00 x 1 x 12 mos.	=	178,164.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	29,694.00 x 1	=	29,694.00
LRIC	21,379.68 x 1	=	21,379.68
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	222.705 x 1 x 12 mos.	=	2,672.46
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	34,847.00 x 1	=	34,847.00





Republic of the Philippines  
**SANGGUNIANG PANGLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 25-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

<b>(3) Administrative Assistant I (RMO III) / S.G. 7 – P15,738.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP15,738.00 x 3 x 12 mos.	=	566,568.00
PERA	2,000.00 x 3 x 12 mos.	=	72,000.00
CLOTHING ALLOWANCE	6,000.00 x 3	=	18,000.00
CASH GIFT	5,000.00 x 3	=	15,000.00
YEAR END BONUS	31,476.00 x 3	=	94,428.00
LRIC	22,662.72 x 3	=	67,988.16
Pag-ibig	100.00 x 3 x 12 mos.	=	3,600.00
PHILHEALTH	236.07 x 3 x 12 mos.	=	8,498.52
ECC	100.00 x 3x 12 mos.	=	3,600.00
OTHER PER.	35,738.00 x 3	=	107,214.00

**GRAND TOTAL = Php5,799,505.88**

**CITY ASSESSOR'S OFFICE**

<b>(3) Administrative Aide V (Audio-Visual Equipment Operator II) / S.G. 5 – P14,007.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP14,007.00 x 3 x 12 mos.	=	504,252.00
PERA	2,000.00 x 3 x 12 mos.	=	72,000.00
CLOTHING ALLOWANCE	6,000.00 x 3	=	18,000.00
CASH GIFT	5,000.00 x 3	=	15,000.00
YEAR END BONUS	28,014.00 x 3	=	84,042.00
LRIC	20,170.08 x 3	=	60,510.24
Pag-ibig	100.00 x 3 x 12 mos.	=	3,600.00
PHILHEALTH	210.105 x 3 x 12 mos.	=	7,563.78
ECC	100.00 x 3 x 12 mos.	=	3,600.00
OTHER PER.	34,007.00 x 3	=	102,021.00

<b>(2) Administrative Assistant I(RMO II) / S.G. 7 – P15,738.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP15,738.00 x 2 x 12 mos.	=	377,712.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	31,476.00 x 2	=	62,952.00
LRIC	22,662.72 x 2	=	45,325.44
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	236.07 x 2 x 12 mos.	=	5,665.68
ECC	100.00 x 2x 12 mos.	=	2,400.00
OTHER PER.	35,738.00 x 2	=	71,476.00

**GRAND TOTAL = Php1,508,520.14**



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 26-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**CITY BUDGET OFFICE**

(1) Administrative Aide IV (Bookbinder II)/S.G. 4 – P13,214.00/mo. Effective January 1 to December 31, 2020			
SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1 x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

(1) Administrative Aide V (Audio-Visual Equipment Operator II) /S.G. 5 – P14,007.00/mo. Effective January 1 to December 31, 2020			
SALARY	PhP14,007.00 x 1 x 12 mos.	=	168,084.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	28,014.00 x 1	=	28,014.00
LRIC	20,170.08 x 1	=	20,170.08
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	210.105 x 1 x 12 mos.	=	2,521.26
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	34,007.00 x 1	=	34,007.00

**GRAND TOTAL = Php567,213.02**

**CITY ACCOUNTING OFFICE**

(4) Administrative Aide IV (Bookbinder II)/S.G. 4 – P13,214.00/mo. Effective January 1 to December 31, 2020			
SALARY	PhP13,214.00 x 4 x 12 mos.	=	634,272.00
PERA	2,000.00 x 4 x 12 mos.	=	96,000.00
CLOTHING ALLOWANCE	6,000.00 x 4	=	24,000.00
CASH GIFT	5,000.00 x 4	=	20,000.00
YEAR END BONUS	26,428.00 x 4	=	105,712.00
LRIC	19,028.16 x 4	=	76,112.64
Pag-ibig	100.00 x 4 x 12 mos.	=	4,800.00
PHILHEALTH	198.21 x 4 x 12 mos.	=	9,514.08
ECC	100.00 x 4 x 12 mos.	=	4,800.00
OTHER PER.	33,214.00 x 4	=	132,856.00

**GRAND TOTAL = Php1,108,066.72**

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Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 27-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**PASIG CITY LIBRARY**

**(3) Administrative Aide IV (BOOKBINDER II) /S.G. 4 – P13,214.00.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 3 x 12 mos.	=	475,704.00
PERA	2,000.00 x 3 x 12 mos.	=	72,000.00
CLOTHING ALLOWANCE	6,000.00 x 3	=	18,000.00
CASH GIFT	5,000.00 x 3	=	15,000.00
YEAR END BONUS	26,428.00 x 3	=	79,284.00
LRIC	19,028.16 x 3	=	57,084.48
Pag-ibig	100.00 x 3 x 12 mos.	=	3,600.00
PHILHEALTH	198.21 x 3 x 12 mos.	=	7,135.56
ECC	100.00 x 3 x 12 mos.	=	3,600.00
OTHER PER.	33,214.00 x 3	=	99,642.00

**(2) Administrative Assistant I (RMO III) / S.G. 7 – P15,738.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP15,738.00 x 2 x 12 mos.	=	377,712.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	31,476.00 x 2	=	62,952.00
LRIC	22,662.72 x 2	=	45,325.44
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	236.07 x 2 x 12 mos.	=	5,665.68
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	35,738.00 x 2	=	71,476.00

**(1) Administrative Aide V (AUDIO-VISUAL EQUIP. II) /S.G. 5 – P14,007.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,007.00 x 1 x 12 mos.	=	168,084.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	28,014.00.00 x 1	=	28,014.00
LRIC	20,170.08 x 1	=	20,170.08
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	210.105 x 1 x 12 mos.	=	2,521.26
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	34,007.00 x 1	=	34,007.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 28-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(1) Administrative Aide VI (UTILITY FOREMAN) /S.G. 6 – P14,847.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,847.00 x 1 x 12 mos.	=	178,164.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	29,694.00 x 1	=	29,694.00
LRIC	21,379.68 x 1	=	21,379.68
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	222.705 x 1 x 12 mos.	=	2,672.46
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	34,847.00 x 1	=	34,847.00

**GRAND TOTAL = Php2,063,334.64**

**OFFICE OF THE CITY MAYOR – BAHAY KALINGA**

**(1) Administrative Aide IV (RMO II)/S.G. 4 – P13,214.00.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

**GRAND TOTAL = Php277,016.68**

**OFFICE OF THE CITY MAYOR – PASIG CITY MUSEUM**

**(1) Administrative Aide IV (Bookbinder II)/S.G. 4 – P13,214.00.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

**GRAND TOTAL = Php277,016.68**



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 29-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**OFFICE OF THE CITY MAYOR – PESO**

(1) Administrative Aide IV (RMO II)/S.G. 4 – P13,214.00.00/mo. Effective January 1 to December 31, 2020			
SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

**GRAND TOTAL = Php277,016.68**

**OFFICE OF THE CITY MAYOR – PIO**

(1) Administrative Aide IV (RMO II)/S.G. 4 – P13,214.00.00/mo. Effective January 1 to December 31, 2020			
SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00

**GRAND TOTAL = Php277,016.68**

**CITY HEALTH OFFICE**

(1) DENTAL AIDE /S.G. 4 – P13,214.00.00/mo. Effective January 1 to December 31, 2020			
SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00
HAZARD	59,442.00 x 1	=	59,442.00

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Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 30-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

<b>(6) BARANGAY HEALTH AIDE /S.G. 4 – P13,214.00.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP13,214.00 x 1 x 12 mos.	=	951,408.00
PERA	2,000.00 x 6 x 12 mos.	=	144,000.00
CLOTHING ALLOWANCE	6,000.00 x 6	=	36,000.00
CASH GIFT	5,000.00 x 6	=	30,000.00
YEAR END BONUS	26,428.00 x 6	=	158,568.00
LRIC	19,028.16 x 6	=	114,168.96
Pag-ibig	100.00 x 6 x 12 mos.	=	7,200.00
PHILHEALTH	198.21 x 6 x 12 mos.	=	14,271.12
ECC	100.00 x 6 x 12 mos.	=	7,200.00
OTHER PER.	33,214.00 x 6	=	199,284.00
HAZARD	59,442.00 x 6	=	356,652.00

<b>(4) NURSING ATTENDANT I /S.G. 4 – P13,214.00.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP13,214.00 x 4 x 12 mos.	=	634,272.00
PERA	2,000.00 x 4 x 12 mos.	=	96,000.00
CLOTHING ALLOWANCE	6,000.00 x 4	=	24,000.00
CASH GIFT	5,000.00 x 4	=	20,000.00
YEAR END BONUS	26,428.00 x 4	=	105,712.00
LRIC	19,028.16 x 4	=	76,112.64
Pag-ibig	100.00 x 4 x 12 mos.	=	4,800.00
PHILHEALTH	198.21 x 4 x 12 mos.	=	9,514.08
ECC	100.00 x 4 x 12 mos.	=	4,800.00
OTHER PER.	33,214.00 x 4	=	132,856.00
HAZARD	59,442.00 x 4	=	237,768.00

<b>(1) Administrative Aide VI (UTILITY FOREMAN) /S.G. 6 – P14,847.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP14,847.00 x 1 x 12 mos.	=	178,164.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	29,694.00 x 1	=	29,694.00
LRIC	21,379.68 x 1	=	21,379.68
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	222.705 x 1 x 12 mos.	=	2,672.46
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	34,847.00 x 1	=	34,847.00
HAZARD	64,341.00 x 1	=	64,341.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 31-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(3) Administrative Aide VI (POUND KEEPER II) /S.G. 6 – P14,847.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,847.00 x 3 x 12 mos.	=	534,492.00
PERA	2,000.00 x 3 x 12 mos.	=	72,000.00
CLOTHING ALLOWANCE	6,000.00 x 3	=	18,000.00
CASH GIFT	5,000.00 x 3	=	15,000.00
YEAR END BONUS	29,694.00 x 3	=	89,082.00
LRIC	21,379.68 x 3	=	64,139.04
Pag-ibig	100.00 x 3 x 12 mos.	=	3,600.00
PHILHEALTH	222.705 x 3 x 12 mos.	=	8,017.38
ECC	100.00 x 3 x 12 mos.	=	3,600.00
OTHER PER.	34,847.00 x 3	=	104,541.00
HAZARD	64,341.00 x 3	=	193,023.00

**GRAND TOTAL = Php5,175,038.04**

**PCGH**

**(1) Administrative Aide III (Utility Worker II)/S.G. 3 – P12,466.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP12,466.00 x 1 x 12 mos.	=	149,592.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
HAZARD	37,398.00 x 1	=	37,398.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	24,932.00 x 1	=	24,932.00
LRIC	17,951.04 x 1	=	17,951.04
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	186.99 x 1 x 12 mos.	=	2,243.88
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	32,466.00 x 1	=	32,466.00

**(1) Administrative Aide IV (Store Keeper I) /S.G. 4 – P13,214.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00
HAZARD	59,442.00 x 1	=	59,442.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 32-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(3) Administrative Aide IV (Book binder II) /S.G. 4 – P13,214.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 3 x 12 mos.	=	475,704.00
PERA	2,000.00 x 3 x 12 mos.	=	72,000.00
CLOTHING ALLOWANCE	6,000.00 x 3	=	18,000.00
CASH GIFT	5,000.00 x 3	=	15,000.00
YEAR END BONUS	26,428.00 x 3	=	79,284.00
LRIC	19,028.16 x 3	=	57,084.48
Pag-ibig	100.00 x 3 x 12 mos.	=	3,600.00
PHILHEALTH	198.21 x 3 x 12 mos.	=	7,135.56
ECC	100.00 x 3 x 12 mos.	=	3,600.00
OTHER PER.	33,214.00 x 3	=	99,642.00
HAZARD	59,442.00 x 3	=	118,926.00

**(2) Administrative Aide VI (Utility Foreman) /S.G. 6 – P14,847.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,847.00 x 2 x 12 mos.	=	356,328.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
HAZARD	44,541.00 x 2	=	89,082.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	29,694.00 x 2	=	59,388.00
LRIC	21,379.68 x 2	=	42,759.36
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	222.705 x 2 x 12 mos.	=	5,344.92
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	34,847.00 x 2	=	69,694.00
HAZARD	44,541.00 x 2	=	89,082.00

**(1) Administrative Aide IV ( Reproduction Machine Optr. II) /S.G. 4 – P13,214.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00
HAZARD	59,442.00 x 1	=	59,442.00

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Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 33-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(1) Administrative Aide IV (Driver II) /S.G. 4 – P13,214.00.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 1 x 12 mos.	=	158,568.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	26,428.00 x 1	=	26,428.00
LRIC	19,028.16 x 1	=	19,028.16
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	198.21 x 1 x 12 mos.	=	2,378.52
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	33,214.00 x 1	=	33,214.00
HAZARD	59,442.00 x 1	=	59,442.00

**(2) LABORATORY AIDE II/S.G. 4 – P 13,214.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP 13,214.00 x 2 x 12 mos.	=	317,136.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
HAZARD	37,398.00 x 2	=	79,284.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	26,428.00 x 2	=	52,856.00
LRIC	19,028.16 x 2	=	38,056.32
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	2,378.52 x 2 x 12 mos.	=	4,757.04
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	33,214.00 x 2	=	66,428.00

**(1) PHARMACIST I /S.G. 11 – P20,754.00./mo.**

Effective January 1 to December 31, 2020

SALARY	PhP20,754.00 x 1 x 12 mos.	=	249,048.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
HAZARD	62,262.00 x 1	=	62,262.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	41,508.00 x 1	=	41,508.00
LRIC	29,885.76 x 1	=	29,885.76
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	311.31 x 1 x 12 mos.	=	3,735.72
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	40,754.00 x 1	=	40,754.00

**GRAND TOTAL = Php 3,997,242.12**



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 34-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**CENRO**

(2) Administrative Aide IV (Metro Aide II)/S.G. 4 – P13,214.00.00/mo. Effective January 1 to December 31, 2020			
SALARY	PhP13,214.00 x 2 x 12 mos.	=	317,136.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	26,428.00 x 2	=	52,856.00
LRIC	19,028.16 x 2	=	38,056.32
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	198.21 x 2 x 12 mos.	=	4,757.04
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	33,214.00 x 2	=	66,428.00

**GRAND TOTAL = Php554,033.36**

**TORO**

(2) Administrative Aide IV (RMO II)/S.G. 4 – P13,214.00.00/mo. Effective January 1 to December 31, 2020			
SALARY	PhP13,214.00 x 2 x 12 mos.	=	317,136.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
HAZARD	24,000.00 x 2	=	48,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	26,428.00 x 2	=	52,856.00
LRIC	19,028.16 x 2	=	38,056.32
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	198.21 x 2 x 12 mos.	=	4,757.04
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	33,214.00 x 2	=	66,428.00

**GRAND TOTAL = Php544,033.36**

**DSWD**

(4) Social Welfare Aide/S.G. 4 – P13,214.00.00/mo. Effective January 1 to December 31, 2020			
SALARY	PhP13,214.00 x 4 x 12 mos.	=	634,272.00
PERA	2,000.00 x 4 x 12 mos.	=	96,000.00
CLOTHING ALLOWANCE	6,000.00 x 4	=	24,000.00
HAZARD	39,642.00 x 4	=	158,568.00
CASH GIFT	5,000.00 x 4	=	20,000.00
YEAR END BONUS	26,428.00 x 4	=	105,712.00
LRIC	19,028.16 x 4	=	76,112.64
Pag-ibig	100.00 x 4 x 12 mos.	=	4,800.00
PHILHEALTH	198.21 x 4 x 12 mos.	=	9,514.08
ECC	100.00 x 4 x 12 mos.	=	4,800.00
OTHER PER.	33,214.00 x 4	=	132,856.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 34-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**GRAND TOTAL = Php1,266,634.72**

**PCIST**

<b>(1) Administrative Aide VI (UTILITY FOREMAN) /S.G. 6 – P14,847.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP14,847.00 x 1 x 12 mos.	=	178,164.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	29,694.00 x 1	=	29,694.00
LRIC	21,379.68 x 1	=	21,379.68
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	222.705 x 1 x 12 mos.	=	2,672.46
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	34,847.00 x 1	=	34,847.00

**GRAND TOTAL = Php304,157.14**

**PUBLIC MARKET ADMINISTRATION**

<b>(21) Administrative Aide IV (METRO AIDE II)/S.G. 4 – P13,214.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP13,214.00 x 21 x 12 mos.	=	3,329,928.00
PERA	2,000.00 x 21 x 12 mos.	=	504,000.00
CLOTHING ALLOWANCE	6,000.00 x 21	=	126,000.00
CASH GIFT	5,000.00 x 21	=	105,000.00
YEAR END BONUS	26,428.00 x 21	=	554,988.00
LRIC	19,028.16 x 21	=	399,591.36
Pag-ibig	100.00 x 21 x 12 mos.	=	25,200.00
PHILHEALTH	198.21 x 21 x 12 mos.	=	49,948.92
ECC	100.00 x 21 x 12 mos.	=	25,200.00
OTHER PER.	33,214.00 x 21	=	697,494.00
HAZARD	12,000.00 x 21	=	252,000.00

<b>(2) Administrative Aide VI (UTILITY FOREMAN) /S.G. 6 – P14,847.00/mo.</b>			
<b>Effective January 1 to December 31, 2020</b>			
SALARY	PhP14,847.00 x 2 x 12 mos.	=	356,328.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	29,694.00 x 2	=	59,388.00
LRIC	21,379.68 x 2	=	42,759.36
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	222.705 x 2 x 12 mos.	=	5,344.92
ECC	100.00 x 2 x 12 mos.	=	2,400.00

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Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 35-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

OTHER PER.	34,847.00 x 2	=	69,694.00
HAZARD	12,000.00 x 2	=	24,000.00

**(3) CARPENTER II / S.G. 5 – P14,007.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,007.00 x 3 x 12 mos.	=	504,252.00
PERA	2,000.00 x 3 x 12 mos.	=	72,000.00
CLOTHING ALLOWANCE	6,000.00 x 3	=	18,000.00
CASH GIFT	5,000.00 x 3	=	15,000.00
YEAR END BONUS	28,014.00 x 3	=	84,042.00
LRIC	20,170.08 x 3	=	60,510.24
Pag-ibig	100.00 x 3 x 12 mos.	=	3,600.00
PHILHEALTH	210.105 x 3 x 12 mos.	=	7,563.78
ECC	100.00 x 3 x 12 mos.	=	3,600.00
OTHER PER.	34,007.00 x 3	=	102,021.00
HAZARD	12,000.00 x 3	=	36,000.00

**GRAND TOTAL = Php7,608,253.58**

**CITY ENGINEER'S OFFICE**

**(36) ENGINEERING AIDE /S.G. 4 – P13,214.00.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 36 x 12 mos.	=	5,708,448.00
PERA	2,000.00 x 36 x 12 mos.	=	864,000.00
CLOTHING ALLOWANCE	6,000.00 x 36	=	216,000.00
CASH GIFT	5,000.00 x 36	=	180,000.00
YEAR END BONUS	26,428.00 x 36	=	951,408.00
LRIC	19,028.16 x 36	=	685,013.76
Pag-ibig	100.00 x 36 x 12 mos.	=	43,200.00
PHILHEALTH	198.21 x 36 x 12 mos.	=	85,626.72
ECC	100.00 x 36 x 12 mos.	=	43,200.00
OTHER PER.	33,214.00 x 36	=	1,195,704.00

**(6)ADMINISTRATIVE AIDE V( INSTRUMENTMAN) / S.G. 5 – P14,007.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,007.00 x 6 x 12 mos.	=	1,008,504.00
PERA	2,000.00 x 6 x 12 mos.	=	144,000.00
CLOTHING ALLOWANCE	6,000.00 x 6	=	36,000.00
CASH GIFT	5,000.00 x 6	=	30,000.00
YEAR END BONUS	28,014.00 x 6	=	168,084.00
LRIC	20,170.08 x 6	=	121,020.48
Pag-ibig	100.00 x 6 x 12 mos.	=	7,200.00
PHILHEALTH	210.105 x 6 x 12 mos.	=	15,127.56
ECC	100.00 x 6 x 12 mos.	=	7,200.00
OTHER PER.	34,007.00 x 6	=	204,042.00



Republic of the Philippines  
**SANGGUNIANG PANGLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 36-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(5) Administrative Aide VI (UTILITY FOREMAN) /S.G. 6 – P14,847.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP14,847.00 x 5 x 12 mos.	=	890,820.00
PERA	2,000.00 x 5 x 12 mos.	=	120,000.00
CLOTHING ALLOWANCE	6,000.00 x 5	=	30,000.00
CASH GIFT	5,000.00 x 5	=	25,000.00
YEAR END BONUS	29,694.00 x 5	=	148,470.00
LRIC	21,379.68 x 5	=	106,898.40
Pag-ibig	100.00 x 5 x 12 mos.	=	6,000.00
PHILHEALTH	222.705 x 5 x 12 mos.	=	13,362.30
ECC	100.00 x 5 x 12 mos.	=	6,000.00
OTHER PER.	34,847.00 x 5	=	174,235.00

**(3) Administrative Assistant I (RMO III) / S.G. 7 – P15,738.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP15,738.00 x 3 x 12 mos.	=	566,568.00
PERA	2,000.00 x 3 x 12 mos.	=	72,000.00
CLOTHING ALLOWANCE	6,000.00 x 3	=	18,000.00
CASH GIFT	5,000.00 x 3	=	15,000.00
YEAR END BONUS	31,476.00 x 3	=	94,428.00
LRIC	22,662.72 x 3	=	67,988.16
Pag-ibig	100.00 x 3 x 12 mos.	=	3,600.00
PHILHEALTH	236.07 x 3 x 12 mos.	=	8,498.52
ECC	100.00 x 3 x 12 mos.	=	3,600.00
OTHER PER.	35,738.00 x 3	=	107,214.00

**GRAND TOTAL = Php14,191,460.90**

**TPMO**

**(2) Administrative Aide IV (Bookbinder II)/S.G. 4 – P13,214.00.00/mo.**

Effective January 1 to December 31, 2020

SALARY	PhP13,214.00 x 2 x 12 mos.	=	317,136.00
PERA	2,000.00 x 2 x 12 mos.	=	48,000.00
CLOTHING ALLOWANCE	6,000.00 x 2	=	12,000.00
HAZARD	24,000.00 x 2	=	48,000.00
CASH GIFT	5,000.00 x 2	=	10,000.00
YEAR END BONUS	26,428.00 x 2	=	52,856.00
LRIC	19,028.16 x 2	=	38,056.32
Pag-ibig	100.00 x 2 x 12 mos.	=	2,400.00
PHILHEALTH	198.21 x 2 x 12 mos.	=	4,757.04
ECC	100.00 x 2 x 12 mos.	=	2,400.00
OTHER PER.	33,214.00 x 2	=	66,428.00



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
 City Government of Pasig

Ordinance No. 19  
 Series of 2019

-page 37-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**(1) Administrative Assistant I (RMO III) / S.G. 7 – P15,738.00/mo.**  
**Effective January 1 to December 31, 2020**

SALARY	PhP15,738.00 x 1 x 12 mos.	=	188,856.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
HAZARD	24,000 x 1	=	24,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	31,476.00 x 1	=	31,476.00
LRIC	22,662.72 x 1	=	22,662.72
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	236.07 x 1 x 12 mos.	=	2,832.84
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	35,738.00 x 1	=	35,738.00

**(1) Administrative Aide III (Utility Worker II) /S.G. 3 – P12,466.00/mo.**  
**Effective January 1 to December 31, 2020**

SALARY	PhP12,466.00 x 1 x 12 mos.	=	149,592.00
PERA	2,000.00 x 1 x 12 mos.	=	24,000.00
CLOTHING ALLOWANCE	6,000.00 x 1	=	6,000.00
HAZARD	24,000.00 x 1	=	24,000.00
CASH GIFT	5,000.00 x 1	=	5,000.00
YEAR END BONUS	24,932.00 x 1	=	24,932.00
LRIC	17,951.04 x 1	=	17,951.04
Pag-ibig	100.00 x 1 x 12 mos.	=	1,200.00
PHILHEALTH	186.99 x 1 x 12 mos.	=	2,243.88
ECC	100.00 x 1 x 12 mos.	=	1,200.00
OTHER PER.	32,466.00 x 1	=	32,466.00

**GRAND TOTAL = Php1,233,583.84**

**SECTION 5. QUALIFICATIONS, POWERS, DUTIES AND RESPONSIBILITIES** - The qualifications, powers, duties and responsibilities of the herein stated positions shall be within the prescribed qualification standards and guidelines set by the Civil Service Commission, and other relevant laws.

**DUTIES AND RESPONSIBILITIES**

**ADMIN AIDE V (INSTRUMENTMAN)**

1. Assisting the Engineer in completion of all surveys and construction staking of engineering designs;
2. Carry instruments, field equipment, hammers, stakes, nails, etc.;
3. Assigns certain jobs to crewmembers based on their areas of expertise;
4. Performs other duties from time to time.



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 38-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**ADMIN AIDE IV (CEO I) – CDRMO**

1. Work at switchboards at a variety of businesses and handle outgoing, interoffice or incoming calls;
2. Take and relay messages;
3. Handle emergency calls;
4. Assist callers with other questions;
5. Perform receptionist functions as needed;
6. Performs other duties from time to time.

**BARANGAY HEALTH AIDE**

1. Does First aid;
2. Equipment sterilization;
3. Assisting in health center activities;
4. Collecting vital statistics;
5. Maintaining records and making reports;
6. Participating in community meetings, Assisting in nutrition education, monitoring and feeding;
7. Performs other duties from time to time.

**DENTAL AIDE**

1. Preparing patients for dental work.
2. Helping with infection control by sterilizing and disinfecting instruments, setting up instrument trays, preparing materials, and assisting with dental procedures.
3. Assisting dentists in managing medical and dental emergencies when necessary;
4. Performs other duties from time to time.

**NURSING ATTENDANT I**

1. Assist staff nurse in providing simple nursing procedures to patients on stable conditions such as;
  - a. performs admissions and discharge care

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Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 39-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

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- b. takes vital signs/blood pressures/weight
  - c. collects stool and urine specimen for laboratory exam
  - d. render sponge bath
  - e. distributes, collect and clean drainage bottles after readings have been made by the staff nurse.
2. Provides orderliness and cleanliness of the physical environment of patient, nurses station and service area;
  3. Performs standard operating procedures of hospital related to position;
  4. Performs other related duties that may be required by higher supervisor.

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**PHARMACIST I**

1. Reviewing and executing physician's prescriptions checking their appropriateness and legality;
2. Organizing the pharmacy in an efficient manner to make the identification of products easier and faster;
3. Maintaining full control over delivering, stocking and labeling medicine and other products;
4. Performs other duties from time to time.

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**ADMIN AIDE V (CARPENTER II)**

1. Install structures and fixtures, such as windows and molding;
2. Measure, cut, or shape wood, plastic, and other materials;
3. Construct building frameworks, including walls, floors, and doorframes;
4. Help erect, level, and install building framework with the aid of rigging hardware and cranes;
5. Performs other duties from time to time.

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**ADMIN AIDE IV (STOREKEEPER)**

1. Keep a record of stocks accordingly;
2. Ensure that the area is kept clean and organized;

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Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 40-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

3. Performs other duties from time to time.

**ADMIN AIDE VI (POUNDKEEPER II)**

1. Shall supply such animal with food and drink while in the pound;
2. Maintains cleanliness and orderliness of the pound;
3. Maintains records of animals coming in and getting out of the pound;
4. Performs other duties from time to time.

**ADMINISTRATIVE AIDE IV (BOOKBINDER II)**

1. Helps bind all books of tax declaration, original and field sheets or real properties etc. in the City of Pasig;
2. Helps in sewing and posting all torn file sheets and original forms or real estate properties and other important City documents;
3. Performs other duties that the chief of office may require.

**ADMINISTRATIVE AIDE IV (DRIVER II)**

1. Drives out official carry passengers on official business under direct request of a city official;
2. Maintains cleanliness of the vehicles and perform simple maintenance and minor mechanical repair on equipment;
3. Does other related work.

**ADMINISTRATIVE AIDE IV (METRO AIDE II)**

1. Clean streets of trash, debris, and other contaminants;
2. Operates controls to activate rotary brushes and water spray to facilitate debris and dust collection;
3. Performs other duties from time to time.

**ADMINISTRATIVE AIDE VI (UTILITY FOREMAN)**

1. Supervises utility workers in their assigned tasks;



Republic of the Philippines  
**SANGGUNIANG PANGLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 41-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

2. Distributes utility workers to any office when instructed by supervisors or when the need for manual services arises;
3. Performs the same manual tasks as other utility worker.

**ADMINISTRATIVE AIDE III (LABORER II)**

1. Performs laboring task in all phases of City offices as well as in public works;
2. Perform other duties as maybe assigned by his immediate supervisor from time to time.

**SECURITY GUARD II**

1. Secures premises and personnel by patrolling property; monitoring surveillance equipment; inspecting buildings, equipment, and access points; permitting entry.
2. Obtains help by sounding alarms.
3. Prevents losses and damage by reporting irregularities; informing violators of policy and procedures; restraining trespassers;
4. Performs other duties from time to time.

**ADMINISTRATIVE ASSISTANT I (REPRODUCTION MACHINE OPERATOR III)**

1. Operates reproduction machines and printing presses or networked, high speed, high volume, publishing printers to produce quality pamphlets, bulletins, and other printed materials;
2. Performs other duties from time to time.

**ADMINISTRATIVE AIDE IV (REPRODUCTION MACHINE OPERATOR II)**

1. Act as operator and direct custodian of the duplicating machine installed in the office;
2. Perform such other function that maybe assigned to him from time to time by the duly authorized representative.



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 42

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**ADMINISTRATIVE AIDE III (UTILITY WORKER II)**

1. Perform light cleaning; simple repair of office equipment/s and furnitures;
2. Carries messages between offices and between government units;
3. Picks up and deliver office supplies, materials and reprocess materials;
4. Prepares meeting rooms by setting up seating arrangements;
5. See to it that immediate supplies are available and that the loud speaker system is in order;
6. Perform other duties as may be assigned by the superior.

**SOCIAL WELFARE AIDE**

1. Under the supervision of the Social Worker, work as member of a team in rendering social service functions in the area (s) of assignment and in implementing the Integrated Social Welfare Dev't. Plan of the CSWDO;
2. Provide the following assistance in rendering their social service functions;
  - a. Community organizing in depressed barangays;
  - b. Assist/enable clients in problem/needs identification in order to determine the types of service needed;
  - c. Assist the community during emergencies as result of disaster like, typhoon, floods, fire and demolition, and;
  - d. Assist/attend to special projects and activities of the local government unit in the community;
3. Preparation and filing of reports of activities undertaken and results thereof as well as of case studies both of which can be by the CSWDO in technical consultation and other work;
4. Attend staff development activities (seminars, workshop, etc.) in order to optimize capability for service delivery;
5. Perform other related tasks as assigned by supervisors and the Head Officer.

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Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 43-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**LABORATORY AIDE II**

1. Prepares patients for blood examination;
2. Assists the medical technologist in the preparation of laboratory apparatus to be used for the day;
3. Takes charge of the sterilization of apparatus and prepare cotton pledges, cotton balls for clinic used;
4. Cleans Clinic instruments such as slides, test tubes, specimen bottle and syringes, etc.;
5. Takes charge of the general cleanliness of the clinic;
6. Identifies glass slide used for uretrack and cervical smear;
7. Acts as property custodian of the clinic;
8. Assists in the filling up of clinic records and other pertinent papers;
9. Performs other related works assigned by the supervisor.

**ENGINEERING AIDE**

1. Assist the engineer in almost all the aspects of project development;
2. Assists in installation, maintenance, and repair of engineering equipment;
3. Assists in surveys for gathering relevant data for the project, conducting research, and performing wide range of results from sampling research activities;
4. Assist in conducting studies, tests, and surveys on the given project as well as generating and compiling reports for the same;
5. Performs other duties from time to time.

**ADMINISTRATIVE AIDE III (PARK ATTENDANT III)**

1. Ensure equipment is safe and fully functional. Refer any problems to be corrected immediately;

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Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 44-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

2. Maintain in a clean and sanitary condition free of dust, dirt, spots, stains, mold, graffiti, garbage, cobwebs, finger marks, smudges, marks, odors, excess water, and all foreign material.
3. Ensure area is in a clean and tidy condition, raked and leveled when required;
4. Performs other duties from time to time.

**ADMINISTRATIVE AIDE II (PARK ATTENDANT II)**

1. Ensure equipment is safe and fully functional. Refer any problems to be corrected immediately;
2. Ensure area is in a clean and tidy condition, raked and leveled when required;
3. Performs other duties from time to time.

**LABOR FOREMAN**

1. Assigns the right tasks to workers;
2. To lead the workers to successfully finish a job;
3. Direct workers doing construction;
4. To monitors the work habits and attendance of the workers;
5. Diligently manage safety protocols;
6. To maintain simple records to keep construction leadership informed at all times;
7. Perform other duties from time to time.

**SECTION 6. APPOINTMENTS** - Those who shall occupy the herein mentioned permanent positions shall be appointed by the Local Chief Executive, in accordance with R.A. 7160 otherwise known as the Local Government Code, and the prescribed qualifications and guidelines by the Civil Service Commission, and other relevant laws.

**Section 7. APPROPRIATION** - There is hereby appropriated the sum of **ONE HUNDRED FOUR MILLION ONE HUNDRED TWENTY ONE THOUSAND FOUR HUNDRED SEVENTY TWO PESOS & 70/100 (Php104,121,472.70)** to cover the payment of salaries, allowances and other mandatory personal expenses of Plantilla Positions created under Section 4 hereof chargeable against the available funds of the city or out of the salary savings from vacant positions as certified by the City Treasurer.



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 45-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

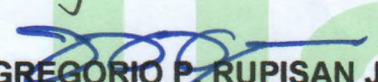
**Section 8. REPEALING CLAUSE** –Any ordinance, resolution or executive order inconsistent with this Ordinance or any provision hereof is hereby repealed or amended.


**Section 9. EFFECTIVITY** - This Ordinance shall take effect fifteen days (15) after its publication in a newspaper of general circulation.


APPROVED, this 24<sup>th</sup> day of **October 2019** at City of Pasig.


  
**FERDINAND A. AVIS**  
Councilor

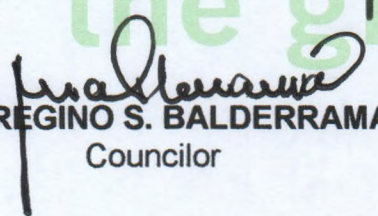
  
**MARIO C. CONCEPCION, JR.**  
Councilor

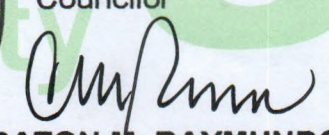
  
**GREGORIO P. RUPISAN JR.**  
Councilor

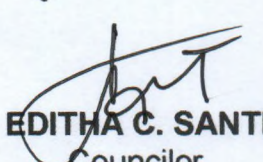
  
**ORLANDO R. BENITO**  
Councilor

  
**REYNALDO R. SAN BUENAVENTURA III**  
Councilor

  
**RODRIGO B. ASILO**  
Councilor

  
**REGINO S. BALDERRAMA**  
Councilor

  
**CORAZON M. RAYMUNDO**  
Councilor

  
**EDITHA C. SANTIAGO**  
Councilor

  
**WILFREDO F. SITYAR**  
Councilor



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 19  
Series of 2019

-page 46-

AN ORDINANCE CREATING PERMANENT POSITIONS FOR VARIOUS OFFICES IN THE CITY GOVERNMENT OF PASIG.

**RIGOR J. ENRIQUEZ**  
LIGA President

**ROSALIO D. MARTIRES**  
Councilor

**GEORGIA LYNNE P. CLEMENTE**  
SK Fed. President

**RHICHIE GERARD T. BROWN**  
Councilor  
Minority Floor Leader

Attested by:

**IYO CHRISTIAN C. BERNARDO**  
City Vice-Mayor  
Presiding Officer

APPROVED:

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

Attested by:

**LOIDA U. VILLANUEVA**  
Acting City Council Secretary